



VILLAGE OF RICHFIELD SPRINGS BOARD OF TRUSTEES
MEETING MINUTES AND ORDER OF BUSINESS

March 12, 2024

Present: Elected Officers: Mayor Richard Spencer, Trustees, Ruth Stewart
Fred Culbert, Luke VanRiper and Robin Moshier.

Appointed Officers: Clerk Lori Gilliam, Deputy Clerk Harriett Geywits
Also present: ZEO Joe Roberts, DPW Superintendent Joe Coan,
Fire Chief Chad Stone, 1st asst. chief Mark Elderkin, WP Supervisor Doug Bordinger

Guest: Town Supervisor Larry Frigault, Donald Radecki jr.

Mayor Spencer called the meeting to order at 7:04 pm followed by the Pledge of Allegiance.

ZEO Roberts states he has obtained the stamped Engineers report back that pertains to 26 W. James Street.

ZEO Roberts stated the Village Zoning Laws are 85-90% in completion.

DPW Superintendent Coan informed the Board 24 more new water meters were installed this week and he will work on getting a letter written up to mail out to residents on maintaining them to be in good working conditions and the penalty if not doing so.

DPW Superintendent Coan presented quotes for Excavator Replacement Tracks from White's Farm Supply in the amount of \$4,000.00 aftermarket, \$5961.08 OEM, Townline Equipment in the amount of \$2,554.76, and Randall Implements in the amount of \$5,961.08.

Motion by Trustee Culbert, 2nd by Trustee Stewart to approve the purchase of two replacement Tracks for the excavator from White's Farm Supply in the Amount of \$4,000.00 aftermarket for the pair and to have it come from the Contractual Fund. All voted yes.

DPW Superintendent Coan stated he would like to purchase two new wreaths with replacement bulbs from Holiday Outdoor Décor for this coming holiday season in the amount of \$1,554.50.

Motion by Trustee VanRiper, 2nd by Trustee Moshier of the purchase of two new wreaths with replacement bulbs from Holiday Outdoor Décor in the amount of \$1,554.50. All voted yes.

1st Asst. Fire Chief Elderkin asked the Board to Contribute 50% of the cost to obtain his Paramedic certificate which is a total cost of \$2,200.00 with a deadline of April 5th.

Motion by Trustee Moshier, 2nd by Trustee Culbert to contribute \$1,100.00 to cover 50% of the cost for 1st Assistant Fire Chief Elderkin on getting his Paramedic certificate. All voted yes.

Donald Radecki jr. Director of Construction and Facilities Maintenance for Bapa Network LLC asked the Board to adopt a draft contract with Bapa Network LLC for Water and Sewer usage outside the Village for the Franchise of Dunkin Donuts.

Motion by Trustee Stewart, 2nd by Trustee Culbert to have Village Attorney draw up a contract to allow Bapa Network LLC to utilize the Village Water and Sewer for outside users. All voted yes.

Motion by Trustee Moshier, 2nd by Trustee VanRiper to allow Mayor Spencer to execute contract between the Village of Richfield Springs and Bapa Network LLC for outside water and Sewer usage when they are written.

Motion by Trustee Culbert, 2nd by Trustee Stewart to approve the minutes from 02/27 meeting. All voted yes.

Motion by Trustee Moshier, 2nd by Trustee Stewart to approve Abstract #19. All voted yes.

General Fund	25,813.67
Water Fund	9,711.21
Sewer Fund	4,517.62
Total	40,042.50

Clerk Gilliam presented a letter of Leak Forgiveness for account #10800 in the amount of \$528.68 for Sewer only.

Motion by Trustee Stewart, 2nd by Trustee Moshier to approve Leak Forgiveness for the sewer portion only for account #10800 in the amount of \$528.68. All voted yes.

Clerk Gilliam presented a letter from Judge James Marzeski stating the Village Court Audit is due for the calendar year 2023. Trustee Moshier stated she will contact Judge Marzeski to set up a date and time to get the Audit completed.

Mayor Spencer stated receiving an email from Jonathan Carmen, District Director for Congresswoman Elise Stefanik stating the Village of Richfield Springs has been awarded federal funding in the amount of \$1500.00 for the Village of Richfield Springs Community Project Funding Request for Fire Station Improvements.

Mayor Spencer presented a proposal from Camden Group in the amount of \$90.00 per hour portal to portal with \$.58 per mile for a license 2A operator and \$95.00 per hour portal to portal with \$.58 per mile for a license 3A operator for covering vacations and long-term leaves of absences for the WTP and WWTP.

Motion by Trustee Moshier, 2nd by Trustee Stewart for Mayor Spencer to enter into an agreement with Camden Group for the coverage for the WTP and WWTP in the amounts of \$ 90.00/hr. portal to portal with \$.58 per mile for a 2A license operator and \$95.00/hr. portal to portal with \$.58 per mile for a 3A license operator. All voted yes.

Motion by Trustee Stewart, 2nd by Trustee Culbert to close regular meeting and enter into an executive session At 8:41 pm. All voted yes.

Motion by Trustee Culbert, 2nd by Trustee Stewart to close executive session and return to regular meeting at 9:19 pm. All voted yes.

Motion by Trustee Stewart , 2nd by Culbert to adjourn regular meeting at 9:20 pm. All voted yes.

Respectfully submitted,
Lori Gilliam, Village Clerk