



VILLAGE OF RICHFIELD SPRINGS BOARD OF TRUSTEES  
MEETING MINUTES AND ORDER OF BUSINESS

July 30, 2024

Present: Elected Officers: Mayor Richard Spencer, Trustees, Ruth Stewart, Luke VanRiper and Robin Moshier

Appointed Officers: Deputy Clerk Harriett Geywits

Also present: Village Attorney Michelle Kennedy; ZEO Joe Roberts; DPW Superintendent Joe Coan; WTP Superintendent Doug Bordinger; Town Supervisor Larry Frigault; Town Board Members: Fred Eckler; Rex Seamon, Ed Bello Jr.; Jody Zakrevsky; ZBA Chair Nancy Duevel; Planning Board Chair Kurt Zurmuhlen and members of the public

**Mayor Sencer called the meeting to order at 7:05 pm, followed by the Pledge of Allegiance and a moment of silence in memory of former Senator James Seward.**

The **Public Hearings** on local laws to amend Section 275-31 of the Code of the Village of Richfield Springs entitled "Discontinuance" and on the proposed local law to create a Planning Board as described in Section 7-718 of the New York State Village Law were opened by Mayor Spencer at 7:15 pm with comments and suggestions received from ZBA Chair Nancy Duevel and Planning Board Chairman Kurt Zurmuhlen.

**Motion by Trustee Moshier, 2<sup>nd</sup> by Trustee VanRiper to close the Public Hearing at 7:30 pm. All voted yes.**

**RESOLUTION #2**

**RESOLUTION OF NEGATIVE DECLARATION FOR THE PROPOSED AMENDMENTS TO CHAPTER 275 OF THE VILLAGE OF RICHFIELD SPRINGS CODE UNDER THE STATE ENVIRONMENTAL QUALITY REVIEW ACT**

**WHEREAS:** The Village of Richfield Springs has declared itself as Lead Agency and duly notified interested and involved agencies, and

**WHEREAS:** The Village of Richfield Springs Board of Trustees has determined that the proposed amendments to Chapter 275 of the Village of Richfield Springs Code are a Type 1 action under the State Environmental Quality Review Act and has completed a Full Environmental Assessment Form:

**IT IS HERE BY RESOLVED THAT:** The Village of Richfield Springs Board of Trustees adopts the Negative Declaration and Notice of Determination of Non-Significance in relation to the proposed amendments to Chapter 275 of the Village of Richfield Springs Code.

The purpose of the proposed local law is to create a Planning Board as described in Section 7-718 of the New York State Village Law, consisting of five (5) member positions and two (2) alternate member positions.

**Motion by Trustee Moshier, 2<sup>nd</sup> by Trustee Stewart to adopt RESOLUTION #2. Voting as follows:**

Trustee Moshier	Yea	Mayor Spencer	Yea
Trustee Stewart	Yea		
Trustee VanRiper	Yea		
Trustee Culbert	Absent		

**Motion by Trustee Moshier, 2<sup>nd</sup> by Trustee Stewart to refer this Resolution #2 to Otsego County Planning and Zoning pursuant to GML section 239. All voted yes.**

### **RESOLUTION #3**

#### **RESOLUTION OF NEGATIVE DECLARATION FOR THE PROPOSED AMANDEMENTS TO CHAPTER 275-31 OF THE VILLAGE OF RICHFIELD SPRINGS CODE UNDER STATE ENVIRONMENTAL QUALITY REVIEW ACT**

**WHEREAS:** The Village of Richfield Springs has declared itself as lead Agency and duly notified interested and involved agencies, and

**WHEREAS:** The Village of Richfield Springs Board of Trustees has determined that the proposed amendments to Chapter 275-31 of the Village of Richfield springs Code are a Type I action under the State Environmental Quality Review Act and has completed a Full Environmental Assessment Form

**IT IS HEREBY RESOLVED THAT:** The Village of Richfield Springs Board of Trustees adopts the Negative Declaration and Notice of Determination of Non-Significance in relation to the proposed amendments to Chapter 275-31 of the Village of Richfield Springs Code.

The purpose of the proposed local law is to amend Section 275-31 of the Code of the Village of Richfield Springs entitled "Discontinuance" to read: "Whenever a nonconforming use has been discontinued for more than three (3) years, such use shall not thereafter be continued or reestablished without a use variance, and any future use shall be in conformity with the provisions of this chapter."

**Motion by Trustee Moshier, 2<sup>nd</sup> by Trustee Stewart to adopt RESOLUTION #3. Voting as follows:**

<b>Trustee Moshier</b>	<b>Yea</b>	<b>Mayor Spencer</b>	<b>Yea</b>
<b>Trustee Stewart</b>	<b>Yea</b>		
<b>Trustee VanRiper</b>	<b>Yea</b>		
<b>Trustee Culbert</b>	<b>Absent</b>		

**Motion by Trustee Moshier, 2<sup>nd</sup> by Trustee Stewart to refer this Resolution #3 to Otsego County Planning and Zoning pursuant to GML section 239. All voted yes.**

ZEO Roberts introduced Mark Flower who requested that the Board approve the mowing of the part of his property which is a field to be done four times a year only, due to the difficult terrain.

**Motion by Trustee VanRiper, 2<sup>nd</sup> by Trustee Moshier that this special allowance be given to Mr. Flower for mowing four times a year of the field area contingent upon his maintaining the rest of his property according to code, permission subject to review. All voted yes.**

WTP Superintendent Bordinger presented three quotes for two globe style check valves needed for the pump house: EJP Phoenix \$2450 delivered; Koester \$3000 delivered; USA Blue Book \$3211.90 plus shipping.

**Motion by Trustee VanRiper, 2<sup>nd</sup> by Trustee Stewart to approve the purchase of two 6" globe style check valves from EJP Phoenix. All voted yes.**

Superintendent Bordinger presented three quotes for four tons of filter anthracite, delivered: Carbon Sales, Inc. \$2930; Unifilt \$4204.52; Northern Filter Media \$4720.

**Motion by Trustee Moshier, 2<sup>nd</sup> by Trustee Stewart to approve purchase of four tons of filter anthracite from Carbon Sales, Inc. All voted yes.**

Superintendent Bordinger presented three quotes for seven tons delivered of clarifier garnet: OPTA \$3,980; Unifilt \$5315.43; Northern Filter Media \$5720.

**Motion by Trustee Stewart, 2<sup>nd</sup> by Trustee Moshier to approve purchase of seven tons of clarifier garnet delivered from OPTA at \$3980.00. All voted yes.**

Discussion was held between Town of Richfield Supervisor Frigault, Town Board members, the Village Board and Village Attorney Kennedy regarding the formation of the water district for the proposed Industrial Park. Jody Zakrevsky, Otsego Now, spoke on the urgency of finalizing the agreements.

**Motion by Trustee Stewart, 2<sup>nd</sup> by Trustee Moshier to end the regular meeting and enter an Executive Session at 9:15 pm for Attorney Client privileges. All voted yes.**

**Motion by Trustee Stewart, 2<sup>nd</sup> by Trustee Moshier to close the Executive Session at 9:30 pm and enter back into the regular meeting. All voted yes.**

**Motion by Trustee Moshier, 2<sup>nd</sup> by Trustee Stewart to grant permission for Mayor Spencer to sign the outside water/sewer contract for BAPA RE LLC - 3158 Highway Rt. 20, Richfield Springs, NY. All voted yes.**

DPW Superintendent Coan requested that the amount that had been approved for completing the drainage project be increased from \$26,000 to \$30,000 to cover the cost of needed blacktop for the project.

**Motion by Trustee Moshier, 2<sup>nd</sup> by Trustee Stewart to approve the increase in the amount previous approved of \$26,000 by an additional \$4,000. All voted yes.**

DPW Superintendent Coan presented information on 2024-2025 Truck Chassis 4X4 for DPW use and an estimate from Arm Masonry Construction for repairs to the Library roof. He is to draw up specifications for both the truck and the roof so that they may be put out for bid.

**Motion by Trustee Moshier, 2<sup>nd</sup> by Trustee Stewart that DPW Superintendent Coan draw up specifications on the truck chassis and the Library roof repair to be put out for bid. Bids are to be opened for both on September 10<sup>th</sup> at the regular Board Meeting. All voted yes.**

Superintendent Coan will also get initial quotes for flooring for the locker rooms and entrance door at the Trooper Barricks.

**Motion by Trustee Moshier, 2<sup>nd</sup> by Trustee Van Riper to waive the reading thereof and approve the meeting minutes from 7/9/24. All voted yes.**

**Motion by Trustee Moshier, 2<sup>nd</sup> by Trustee Stewart to approve Abstract #04. All voted yes.**

General Fund	20,806.13
Water Fund	1,371.47
Sewer Fund	7,803.05
CM Fund	570.37
Total	30,551.02

Deputy Clerk Geywits asked the Board to approve Pool Fill credits for the following accounts: #5550 for \$13.10; #21300 for \$216.97; #47000 for \$13.10; and #51600 for \$53.79.

**Motion by Trustee Moshier, 2<sup>nd</sup> by Trustee Stewart to approve Pool Fill credits for account #5550 in the amount of \$13.10, account #21300 in the amount of \$216.97; account #47000 in the amount of \$13.10 and account #51600 for four separate top offs in the total amount of \$53.79. All voted yes with the exception of Trustee VanRiper who abstained.**

**Motion by Trustee VanRiper, 2<sup>nd</sup> by Trustee Moshier to have Attorney Kennedy draw up an intent to purchase agreement between the Village of Richfield Springs and Stewart Anderson for land on Gould Avenue to include a deposit of \$5000, contingent on completion of soil testing. All voted yes.**

**Motion by Trustee Moshier, 2<sup>nd</sup> by Trustee Stewart to adjourn meeting at 10:30 pm. All voted yes.**

Respectfully submitted,  
Harriett Geywits, Deputy Clerk