



VILLAGE OF RICHFIELD SPRINGS BOARD OF TRUSTEES
MEETING MINUTES AND ORDER OF BUSINESS

August 29, 2023

Present: Elected Officers: Mayor Richard Spencer
Trustees, Ruth Stewart, Fred Culbert, Robin Moshier, Lucas VanRiper

Appointed Officers: Deputy Clerk Harriett Geywits
Also present: ZEO Officer Joseph Roberts, Fire Chief Chad Stone, First Assistant Mark Elderkin
DPW Supervisor Joe Coan

Mayor Spencer called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

ZEO Joseph Roberts, in answer to a question received, asked the Board to verify enforcement of mowing requirements for overgrown, open fields that are within the Village limits. The Board agreed that since these fields are within the Village limits, the mowing requirements should be enforced.

DPW Supervisor Joe Coan stated that the tree limb that had fallen on Johnson St. had been removed but that he considered the remainder of the tree an immediate danger and should be cut down.

Motion by Trustee Moshier, 2nd by Trustee Stewart that this constituted an emergency and authorized the DPW Supervisor to obtain quotes for removal of the tree, selecting the lowest bid. All voted yes.

A sketch and requirements for the trooper barracks roof replacement were presented. The bid package and ads for same are to be completed. Submitted bids to be opened at the September 26th Board Meeting.

Paving of Village streets will begin on August 30th,

Supervisor Coan presented quotes for two new hanging propane heaters for the rear garage; Tobin's of Frankfort \$5,600; Broedel Energy, Hubbardsville \$10,950; Boss Heating & Cooling, Richfield Springs \$5,800.

Motion by Trustee Stewart, 2nd by Trustee Culbert to accept the lowest bid by Tobin's Heating and Air Conditioning in the amount of \$5,600. All voted yes.

The DPW will continue to use Buell Fuels as a source of propane until a later date when checking for a State bidding contract.

It was noted that both furnaces in the firehouse need replacing. Quotes for natural gas, hanging units will be requested.

Supervisor Coan presented bids for replacement of the back garage door: George Eisler \$3,350; JM Door \$3,550.

Motion by Trustee Culbert, 2nd by Trustee Moshier to approve the lowest quote from George Eisler in the amount of \$3,350. All voted yes.

Quotes for two 500-gallon fuel tanks were presented: Buell Fuels \$8,970; Broedel Energy \$9,873.10; Mirabito \$14,913.

Motion by Trustee Moshier, 2nd by Trustee Stewart to approve the lowest quote of \$8,970 by Buell Fuels. All voted yes.

Jonathan Velez and Stephen Moynihan met with Supervisor Coan to review the Badger Meter system in place in the Village. Work continues to establish meters that need to be replaced.

First Assistant Mark Elderkin reported his attendance at the Town of Warren meeting regarding the proposed solar panel farm on Kingdom Road and what would be required of the fire department if called for assistance.

The location of a proposed new firehouse was discussed with various options offered.

Motion by Trustee Stewart, 2nd by Trustee Moshier to enter into discussion with the Town Board regarding the purchase from the Town of the lot adjacent to the firehouse. All voted yes.

The Mayor will coordinate this meeting with the Town Board, members of the fire department, Village Board members and architect James Jordan.

Motion by Trustee Moshier, 2nd by Trustee Stewart to approve the minutes from the 8/8/23 meeting. All voted yes.

A check for Registrar fees in the amount of \$394 has been given to the Treasurer.

Taxes collected to date \$515,454.74. Amount outstanding \$57,579.52.

The new Village website created by Munibit will be operational in about two weeks.

Motion by Trustee Culbert, 2nd by Trustee Stewart to comply with the IRS standard mileage rate of 65.5 cents for 2023. All voted yes.

Motion by Trustee Stewart, 2nd by Trustee Culbert to approve budget transfers. All voted yes.

Increase	A511	Appropriated Fund Balance	\$ 48,000.00
Increase	A9901.02	Interfund Transfer A to G	\$ 48,000.00
Increase	G5031	Transfer from A Fund	\$ 48,000.00
Increase	G 8110.4	Sewer Contractual	\$ 48,000.00

Motion by Trustee Stewart, 2nd by Trustee VanRiper to approve a budget modification to reclassify Voucher #117 to capital expenses. All voted yes.

Motion by Trustee Stewart, 2nd by Trustee Culbert to approve Abstract #6 with modification. All voted yes.

General Fund	25,218.34
Water Fund	14,151.00
Sewer	51,654.94
CM	67.02
Total	91,091.30

Discussion was held regarding the MVP Healthcare policy affidavit of domestic partnership and dependent child certification. New employees will be eligible for insurance coverage as soon as hired.

Motion by Trustee Moshier, 2nd by Trustee Stewart to adopt policy changes as stated. All voted yes.

Trustee Moshier suggested that the discussion of wage schedule adjustments be tabled until the next meeting.

Clerk Gilliam is attending the NYCOM First Amendment Audit meeting.

Mayor Spencer recognized with thanks the additional work of the employees of the Village Office and Treasurer as well as department supervisors in handling the many upgrades and grant information needed.

Motion by Trustee Moshier, 2nd by Trustee Stewart to adjourn to executive session at 9:30 pm. All voted yes.

Motion by Trustee Moshier, 2nd by Trustee Stewart to adjourn executive session and return to the regular meeting at 9:45 pm. All voted yes.

Motion by Trustee Moshier, 2nd by Trustee Stewart to adjourn the regular meeting at 9:45 pm. All voted yes.

Respectfully submitted,
Harriett Geywits, Deputy Clerk