



VILLAGE OF RICHFIELD SPRINGS BOARD OF TRUSTEES  
MEETING MINUTES AND ORDER OF BUSINESS

July 25, 2023

Present: Elected Officers Mayor Richard Spencer, Trustees Fred Culbert, Luke VanRiper & Robin Moshier  
Absent, Trustee Ruth Stewart

Appointed Officers: Clerk Lori Gilliam, Deputy Clerk Harriett Geywits & Treasurer Julie Yacco  
Also Present: ZEO Joe Roberts, DPW Supervisor Joe Coan.

**Mayor Spencer called Meeting to order at 7:00 pm followed by the Pledge of Allegiance.**

ZEO Roberts informed the Board he had received a complaint of a swine that was living at a property in the Village, He advised the complainant to call the ASPCA for advice. He also informed the board he will be away on Military duty for two weeks in August.

DPW Superintendent Coan informed the Board they are working diligently on Mapping the Water Main Shuts-Offs in the Village and hope to be finished by the end of August.

**Motion by Trustee Culbert, 2<sup>nd</sup> by Trustee Moshier to approve Meeting Minutes from 7/11. All voted yes.**

**Motion by Trustee Moshier, 2<sup>nd</sup> by Trustee Culbert to approve Budget modifications and Budget Transfers from Treasurer Yacco. All voted yes.**

**Budget Modification:**

Increase	A599	Appropriated Fund Balance	10,000.00
Increase	A9901.02	A to G	10,000.00
Increase	G5031	Sewer Fund	10,000.00

**Transfer to Reserves:**

From A Fund	\$34,000.00	TO	A9950.0 DPW Capital Reserve
	\$22,091.00		A9950.1 RSFD Capital Reserve
	\$10,000.00		A9950.2 Building Reserve
	\$5,000.00		A9950.3 NYSP Barracks Reserve
	\$3,000.00		A9950.6 Ambulance Capital Reserve
	(74,091.00)		

Treasurer Yacco asked for Board approval to open three new bank accounts with Citizens Bank.

**Motion by Trustee Moshier, 2<sup>nd</sup> by Trustee VanRiper to open three new bank accounts with Citizens Bank for: Ambulance Reserve, DPW Equipment and Buildings Reserve and Health Reimbursement Arrangement Account. All voted yes.**

I would suggest the following for FY 22-23 to cover the B&L Invoice

Increase	A599	A Fund	74,500.00
Increase	A9901.02		74,500.00
Increase	G5031	Sewer	74,500.00
FROM	A9901.01	Interfund	24,508.00
TO	FX5031		24,508.00

**Motion by Trustee Culbert, 2<sup>nd</sup> by Trustee VanRiper to approve Abstracts #04 & #4A. All voted yes.**

General Fund	23,872.68
Water Fund	3,028.09
Sewer Fund	6,614.07
Cemetery Fund	1,250.00
T & A Fund	30.63
<b>Total</b>	<b>34,795.47</b>

General Fund	100,597.02
<b>Total</b>	<b>100,597.02</b>

**Motion by Trustee Moshier, 2<sup>nd</sup> by Trustee VanRiper to approve Pool Fill adjustments in the amounts of \$14.49, \$13.10 & \$13.10 for total amount of \$40.69. All voted yes.**

**Motion by Trustee VanRiper, 2<sup>nd</sup> by Trustee Moshier to approve Skye Financial Services to place a hanging sign in front of their business that would partially hang to the South rather than the North. All voted yes.**

**Motion by Trustee Moshier, 2<sup>nd</sup> by Trustee Culbert to approve Public Hearing dates on the Water and Waste Water projects dates of September 14<sup>th</sup> and September 28<sup>th</sup>, 2023, with both times of 6:00 pm for B&L Engineering Informational Meetings. All voted yes.**

**Motion by Trustee Moshier, 2<sup>nd</sup> by Trustee VanRiper to adopt MVP'S Silver 8 fully Funded HRA Health Insurance Plan. All voted yes.**

Mayor Spencer clarified that the allocation of ARPA funds to Richfield Youth Sports is acceptable with conditions, and that Richfield Youth Sports will work on what is needed to make that happen.

Mayor Spencer discussed with the Board having a job description writeup to place in the paper and on some social media platforms for the new position at the Waste Water Treatment Plant by the next board meeting.

**Motion by Mayor Spencer, 2<sup>nd</sup> by Trustee Culbert to end the Meeting at 8:59 pm. All voted yes.**

Respectfully submitted,  
Lori Gilliam, Village Clerk